



**ST. MARY'S SCHOOL**  
**2211 E. LAKEVIEW DRIVE**  
**JOHNSON CITY, TN 37601**

Accredited by the Southern Association of Colleges & Schools (SACS)

## **REGISTRATION CHECKLIST**

Please ensure all forms and records listed below are included prior to submitting your Registration Packet.

- Birth Certificate (copy)**
- Baptismal Certificate (copy - Catholic families)**
- Proof of Physical Examination (Kindergarten Students)**
- Tennessee School Immunization Certificate**
- Record Request Form (completed and signed by parent/guardian)**
- First Communion Certificate (copy - Catholic families)**
- Court Order Custody Agreement (copy, if applicable)**
- Registration Packet (completed)**



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## **SMS Vision Statement**

St. Mary's Catholic School, as a Christian learning community, is led by the love, acceptance, and caring expressed in the life of Jesus Christ. We encourage our students to be life-long learners with compassionate hearts and a deep commitment to serving others.

## **SMS Mission Statement**

Anchored in love, St. Mary's Catholic School exists to promote Gospel values, academic excellence, and service to others.

## **SMS Belief Statement**

The Catholic Christian community of St. Mary's Catholic School believes:

- † Each child is a gift from God endowed with unique gifts, talents, and abilities
- † The home, school, church, and community support the total educational experience of the child, with the parents having the primary role
- † A superior academic curriculum based on the needs of diverse learners stimulates students intellectually, physically, socially, and spiritually
- † Students recognize and respect diverse beliefs, abilities, and the cultures of others, becoming global citizens well prepared for our ever-changing world
- † Daily prayer and weekly liturgy are essential to our school climate
- † The school community models a safe, tolerant, and peaceful atmosphere where self-esteem can flourish
- † We demonstrate our Catholic Christian values by offering our support and service to the community



**ST. MARY'S SCHOOL**  
**2211 E. LAKEVIEW DRIVE**  
**JOHNSON CITY, TENNESSEE 37601**  
**TELEPHONE: 423/282-3397**  
**FACSIMILE: 423/282-0224**

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## **PRE-REGISTRATION FORM**

*(Please complete a separate form for each child)*

**Grade for Pre-Registration** \_\_\_\_\_ **For School Year** \_\_\_\_\_

**Child's Full Name** \_\_\_\_\_

**Child's Birthdate** \_\_\_\_\_

**Parent's Name** *(Father)* \_\_\_\_\_

*(Mother)* \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Home Telephone #** \_\_\_\_\_ **Work Telephone #** \_\_\_\_\_

**Registered Parish** \_\_\_\_\_

**Address of Parish** \_\_\_\_\_

\_\_\_\_\_

**Telephone # of Parish** \_\_\_\_\_

**Name of Siblings on Pre-Registration List for Other Grades**

<b>Name</b>	<b>Grade</b>	<b>School Year</b>
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**If you are transferring schools, when do you anticipate your child's first day at St. Mary's School will be?** \_\_\_\_\_

**If possible, please provide us with the name and telephone # of a local contact person:** \_\_\_\_\_

*(There is a \$20. per family Pre-Registration Fee)*

### **FOR OFFICE USE ONLY**

Pre-Registration Fee Paid

Cash \_\_\_\_\_

Check # \_\_\_\_\_



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## RECORD RELEASE FORM

I authorize \_\_\_\_\_  
*Name of School Previously Attended*

\_\_\_\_\_  
*Address of School*

to release a copy of \_\_\_\_\_ 's  
*Student's Name*

GRADE \_\_\_\_\_ SCHOOL YEAR \_\_\_\_\_

school record and the information contained herein to St. Mary's School. **Please include official transcript, test scores, birth and immunization record, psychological testing and any other pertinent information you might have.**

Date enrolled at St. Mary's School \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
*Parent or Guardian*

Please mail records to:  
St. Mary's School  
Attn: Registration  
2211 E. Lakeview Drive  
Johnson City, TN 37601

**Parental Permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Educational Records. Federal register, June 17, 1976, Volume 41, No. 118, Page 24673).**



Send bills to \_\_\_\_\_

Applicant lives with \_\_\_\_\_

Is there any physical or emotional condition of which the school should be aware (hearing, vision, diet, allergy, etc.)? Explain.

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Has your child received any special educational services (speech, Special Education, Gifted & Talented, etc.)? Explain.

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Who referred you to St. Mary's School? \_\_\_\_\_

Why would you like your child enrolled here?

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In accordance with the St. Mary's School Non-Discrimination policy, St. Mary's does not discriminate against applicants on the basis of race, color, national origin, gender, or religion. Please provide the following information for the National Catholic Educational Association (NCEA) Statistical Data Banks.

***Please check one:***

- American Indian/Native Alaskan
- Black
- Native Hawaiian/Pacific Islander
- Multi Racial

- Asian
- Hispanic
- White

Date \_\_\_\_\_ Parent's Signature \_\_\_\_\_

**\*\* Parish Contribution \*\***

St. Mary's Parish contributes a portion of student tuition through the Parish Contribution and Multi-Child Discount. If you are willing and able to pay the entire tuition cost, the amount of the Parish Contribution or Multi-Child Discount may be donated to the Adopt-A-Student fund to help those families who need Tuition Assistance. All contributions to the Adopt-A-Student fund are tax deductible.

\_\_\_\_\_ We are willing and able to pay the entire tuition cost of our child(ren). We will pay the Net Tuition and donate the amount of the Parish Contribution/Multi-Child Discount to the Adopt-A-Student fund to be used to help children whose families need Tuition Assistance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Supplemental Tuition Assistance**

To determine eligibility for Supplemental Tuition Assistance, Catholic families must file a confidential financial statement. Forms and instructions for requesting tuition assistance are available at the School Office.

**Definition of "Catholic child" according to Knoxville Diocesan Policy # 1150**

A Catholic child is defined as a child who has been baptized, is Catholic, and whose family regularly (weekly) attends Sunday Mass and actively supports the Parish with time, talent, and treasure.